

NORWELL PUBLIC LIBRARY
RECONSIDERATION OF MATERIALS

Policy Statement: In the event a patron wishes to discuss the appropriateness of materials they may request a copy of the Selection Policy for Materials. If further action is needed the library has developed procedures for reconsideration of materials.

Procedure: A patron seeking reconsideration of materials will be asked to fill out the Reconsideration form. Upon receipt of the form a committee will be formed of the director, children's librarian (for children or young adult consideration) a library trustee and a member of the community. The decision will be made in a timely manner. The patron will be invited to attend a meeting to hear the committee's final decision.

NORWELL PUBLIC LIBRARY
REQUEST FOR RECONSIDERATION OF MATERIALS

1. Type of material (book, magazine, newspaper, video, DVD, etc.)

2. Author/Editor _____

Title _____

Publisher _____

3. Work included in: Adult ___ Children's ___ Young Adult ___ collection.

4. Request initiated by: Name _____

Address _____

State _____ Zip Code _____ Telephone Number _____

Do you represent an organization or group? If so, please identify.

5. What is your objection to this work? Please be specific: cite pages, sections, etc.

6. Did you read/view/listen to the entire work? If not, which parts?

7. What do you think might be the effect of reading/ viewing/listening to this work?

8. For what age group would this be appropriate? _____

8. Does this book have any merit? _____

9. Have you checked reviews of this work? _____

10. What do you believe is the theme of the work? _____

11. What would you like the Norwell Library to do about this work? Check One.

A. Withdraw the item. _____

B. Send it back to the staff selection committee for reevaluation. _____

12. What, in your opinion, is a better work of this type? _____

13. Other Comments _____

Date _____ Signature _____

Revised 9/16/03