

Board of Library Trustees
Minutes 11/14/18

Present: Chris Smith (Chair), Monika Brodsky (Vice Chair), Kathie Fitzgerald, Sarah Summers, Judy McConarty (Director), and Rachel Breen

Call to Order: Meeting called to order at 7:01 PM.

Additions to the Agenda: None.

Approval of Minutes: October minutes approved.

Reports:

Director: Judy reported that staff is currently working on the library's FY2020 Action Plan that will be submitted to the MBLC by December 1st. The library building project is now in the Construction Document phase. Judy, Jeanne Ivas, and Nancy Perry recently visited Webster Public Library, a newly constructed library also designed by Oudens Ello. Judy and Jeanne shared their impressions on the library's design, finishes, and furniture. In regard to library programming, the library has held 28 programs with more than 460 attendees and Monika suggested a possible family board game night as a potential future program.

Financial: As of the end of October, the remaining balance in personnel services is \$283,663.21. The remaining balance in general expenses is \$138,375.81. The total for the cash drawer receipts from July-October is \$4,169.65, and the total for copier money is \$1,007.00.

Friends: No new updates. Friends will meet next on Tuesday, December 18th.

Library Building Project: The landscape architects attended the Library Building Committee meeting on November 8th and agreed to meet with the town's Beautification Committee on December 12th to open a dialog on the proposed plantings for the rain/reading garden and for the rest of the site. The trustees continued their discussion regarding their support of a full building generator for the new library building.

Temporary Location RFP: The RFP has been re-advertised and the deadline for proposals is Monday, December 3rd. Available building space as well as land for modular units will be considered. The Library Building Committee will soon be advertising for relocation services and reviewing quotes from moving companies.

Foundation Update: The Foundation is currently brainstorming ideas and looking for suggestions for a capital campaign slogan. They will soon be finalizing their mailer and begin with targeted mailings. Trustees discussed the Marjory Pote Trust donation and their desire to recognize her contribution to the building project with one of the acknowledgement opportunities or possible naming rights to a space in the new library. The Foundation's next meeting will be on Saturday, November 17th.

The next meeting will be Wednesday, December 19, 2018.

Meeting adjourned at 7:52 pm. Recorded by Rachel Breen