

Board of Library Trustees Minutes 7/18/18

Present: Chris Smith (Chair), Jeanne Ivas, Victor Posada, Sarah Summers, Monika Brodsky, and Judy McConarty (Director)

Call to Order: Meeting called to order at 7:05 PM.

Additions to the Agenda: None.

Approval of Minutes: June minutes approved.

Director's Report:

In summation, Judy reported that there were 5,600 walk-ins visits to the library, over 3,700 unique website users, and cardholders borrowed over 10,000 items. Over 400 attendees of all ages participated in 14 library programs. 65 meeting passes were checked out. The Summer Reading program, "Libraries Rock" started Monday, June 25 with a family concert attended by 88 children and their caregivers. The teen program started with Nona's ice cream truck visiting, on June 27th. The library will be providing Norwell school summer reading collections.

The OCLN transition from local servers to the cloud was completed ahead of schedule. Judy and Rachel attended an ARIS (Annual Report Information Survey) workshop. The survey opened on July 1st and is due in August. OCLN Members Council voted to subscribe as a network to the New York Times online for FY 2019. This will allow public access to this digital newspaper.

Two new shelvers were hired, both Norwell High School students; Elizabeth Hanna, and Kristin McCarthy.

Judy noted that Rosemary Waltos of the MBLC (Massachusetts Board of Library Commissioners) recently retired. We all have been most appreciative of her considerable help and guidance throughout the years in the construction grant application process.

Financial Report:

Rachel and Judy reviewed what would be purchased under general expenses; a new imac and 2 laptops (at least 1 for office use), music downloads, office and custodial supplies, meeScan kiosks and Overdrive books. Some discussion was made of what to do with the older iMac. Among the possibilities suggested were selling it online or donating it to the Rehoboth House.

Friends of NPL Report:

Jeanne shared that the Friends voted for level funding for programs. They are looking for more volunteers for Fred the Shed. Monika suggested recruiting for volunteers for the Friends of NPL at the Elementary School PTO programs. Donations to the Friends have decreased since the previous year.

Norwell Library Foundation Report:

The Foundation will meet with the town treasurer, town accountant, Judy, Jeanne, and Ellen Allen to discuss fundraising and funds management. The Scituate Library Foundation has led a successful capital campaign and will be a good resource. Leadership gifts were discussed as a way to get the ball rolling.

Library Building Committee:

There is an August 20th meeting with the Conservation Agent to review wetlands and site issues. In order to control costs, there will be no green roof on the new library. Kultex Chambers may be buried under the parking area for storm water management. In an effort to reduce the overall building square footage, wall thickness was reduced from 12 inches to 9 inches.

Meeting was adjourned at 8:11 PM. The next meeting will be on September 19th. Recorded by Monika Brodsky.