

Board of Library Trustees
Minutes 4/25/18

Present: Chris Smith (Chair), Monika Brodsky (Vice Chair), Jeanne Ivas, Kathie Fitzgerald, Victor Posada, Judy McConarty (Director), and Rachel Breen

Call to Order: Meeting called to order at 7:05 PM.

Additions to the Agenda: None.

Approval of Minutes: March minutes approved.

Reports:

Director: Judy reported that the Sunday hours will end for the season on April 29th. There have been close to 3,000 in-person visits to the library on Sunday afternoons this season. The library has added two T-Mobile Hotspots to the collection and will start circulating them soon. The Summer Reading Program theme for this summer is “Libraries Rock” and program planning is well under way. MeeScan has a planned launch for early July. The Library Building Committee had its kick-off meeting on March 29th with Oudens Ello Architects. Schematic design review is underway and the next meeting will be on Thursday, May 3rd at 9 am.

Financial: The March Financial Report was approved. As of the end of March, the remaining balance in personnel services is \$123,308.39. The remaining balance in general expenses is \$58,378.99. The total for the cash drawer receipts from July-March is \$10,457.52, and the total for copier money is \$1,871.00.

Friends: Friends are working on their Annual Appeal Letter. Fred the Shed will open on Saturday, May 5th. The Friends will meet on Tuesday, June 19th.

Library Building Project Update: Schematic designs for the Building Project were handed out and reviewed. The pros and cons of installing a Green roof for the new library were discussed.

Circulation Policy Revisions: Minor changes to the library’s circulation policy were reviewed and approved by the Trustees as well as an Equipment Loan Agreement for the library’s new T-Mobile Hotspots.

FY19 Closed Dates: Trustees approved the following closings:

Saturdays: September 1, 2018, April 20, 2019, and May 25, 2019.

Sundays: November 11, 2018, December 23, 2018, and April 21, 2019

Mondays: December 24, 2018 (in place of a 4th closed Saturday)

Early closings: Wednesday, November 21, 2018 @ 1 pm and Monday, December 31, 2018 @ 3 pm

Town Meeting: Trustees will be in attendance for Annual Town Meeting on Monday, May 7, 2018 at 7:30 pm.

The next meeting will be Wednesday, May 16, 2018.

Meeting adjourned at 8:24 pm. Recorded by Rachel Breen