

## Board of Library Trustees

### Minutes 8/16/17

**Present:** Chris Smith, Judy McConarty (director), Sarah Summers, Jeanne Ivas, Monika Brodsky and Kathie Fitzgerald were present.

**Call to Order:** at 7:10 PM by Chris Smith.

**Additions to the Agenda:** ARIS (Annual Report Information Survey)

**Approval of Minutes:** Minutes from the July meeting accepted as written.

**ARIS:** Judy reviewed what ARIS was (Annual Report Information Survey, from the Massachusetts Board of Library Commissioners) and said she had sent in their statistical survey by certified mail. This is required annually in order to receive State Aid. The financial report and state aid application and compliance form will be due in October. Data collected is posted on the MBLC website.

No reports this meeting.

**General updates:** Judy said that in-person library visits and program attendance continue to be strong. There are over 5,000 active Norwell Public Library cardholders, most of whom are Norwell residents. On average, that's at least one card per household. As part of its annual State Aid to Public Libraries award, Norwell receives 13 cents per item borrowed by non-residents at NPL. In FY18, Norwell will receive over \$3,500 for non-resident circulation transactions last year.

The Assistant Director position has been posted and several candidates have been interviewed. The position has not yet been filled.

**Library Building Project:** Jeanne, Judy, and Ellen Allen (BOS) will attend the MBLC grant follow-up meeting in Westwood on August 17. Also, there will be a meeting with Scituate Library Foundation on August 28<sup>th</sup> at 7PM at the Scituate Library.

Town Treasurer Darleen Sullivan is working on financing options. There will be a Selectmen's meeting regarding the financing of the library project on August 23. The library is on the agenda at 7:50PM.

Jeanne moved that, in view of Norwell's policy on naming of public buildings, the 4 motions regarding naming rights in a new library that were previously approved by the trustees be rescinded. The motion was seconded and approved unanimously.

Judy created a tri-fold library project information pamphlet that will be available in the library and on the *Building Project* page of the library's website.

A meeting of the Norwell Public Library Foundation will be held on Tuesday, September 5 at 6:30 PM; all are encouraged to attend.

The next trustee meeting will be held September 20<sup>th</sup> at 7:00 PM.

Meeting adjourned at 8:39 PM. Recorded by Monika Brodsky