

Board of Library Trustees
Minutes 07/26/17

Present: Jeanne Ivas, Kathie Fitzgerald, Sarah Summers, Victor Posada, Judy McConarty (director).

Monika Brodsky (vice chair) attended and voted via teleconference.

Call to Order: Meeting called to order at 7:04 PM.

Additions to the Agenda: Motion to approve naming rights for specific rooms and/or areas of the proposed new library.

Approval of Minutes: Minutes from the June meeting accepted as written.

Reports:

Director: Judy reported that On July 13, the Massachusetts Board of Library Commissioners (MBLC) awarded Norwell a provisional construction grant of \$6,360,764 through the state-funded Massachusetts Public Library Construction Program. Norwell is one of 9 out of the 33 applicants in the 2016-2017 grant round to be awarded a provisional grant. The remaining 24 applicants were placed on a waiting list. This grant, which would cover over 40% of the cost to build a new library, is contingent on securing local funding within 6 months. A Special Town Meeting will be scheduled later in the year for this purpose.

Summer Reading Program is in full swing. The theme of this year's program is Build a Better World. The program kicked off on June 26 with a children's program, Minecraft Madness with Jungle Jim Manning, which delighted an audience of 99 children and adults. Technical services librarian Pam Achille cataloged and organized the summer reading collections by grade level, creating a user-friendly go-to resource for students and their families.

In addition to the Summer Reading Program, other recent offerings include a "Lunch at the Lincoln Center" concert of Mozart music, a showing of The Soloist at Dinner & a Movie, Scrabble Night, and the Literary Circle's discussion of Behold the Dreamers by Imbolo Mbue. Library use continues to be strong by many measures. In June, there were over 6,500 walk-in visits to the library and close to 5,000 unique website visitors. The library circulated roughly 10,500 items, including both print and digital content. Patrons checked out 66 museum passes, providing families discounted admission to the Museum of Fine Arts, the New England Aquarium, the Museum of Science, Stone and Franklin Park Zoos, and other nearby educational/recreational attractions.

Judy has begun serving a two-year term on the Old Colony Library Network (OCLN) Executive Board. The E-Board, which is composed of 9 directors from member libraries, reviews and makes recommendations on a range of network issues such as budget, policies, procedures, special projects, and new initiatives. She is also completing the Annual Report Information Survey (ARIS), which must be submitted to the MBLC by August 18. Each year, Massachusetts public libraries submit data through the ARIS on library staffing, salaries, holdings, circulation, programs, and related information.

Financial: At the end of FY 2016/17, the remaining balance in personnel services was \$7937.77. This was as a result of personnel vacancies and personnel replacements not in higher grades.

The invoice for the replacement of the custodial shed was not approved as submitted, it was resubmitted as State Aid.

Friends: As of July 26 the Friends had not met. (In the previous meeting it was reported that The Friends will not meet in July and August, and will resume regular meetings in September).

In-Library Photo/Video Policy: Nancy and Judy developed a draft of a policy to replace the library's Image Release Form Policy; the In-Library Photo/Video Policy, will let patrons know that if they visit the library for any purpose, they may appear in a photo that could possibly be posted the library's website, Facebook page, or other social media outlet. This new policy was presented to the Trustees who voted and approved the policy as follows:

Patrons visiting the Norwell Public Library in any capacity, whether for a program, collection browsing, meeting, tutoring session or any other purpose, consent that their image may be digitally rendered and distributed in the library's promotional outlets. Such outlets include, but are not limited to: the library's website, Facebook and Instagram pages, and local and regional newspapers. This policy applies to all adults and children visiting the public library

If any person wishes that their image or their child's image not to be recorded, they must inform a librarian upon entry to the building or program.

Motions related to funding for the proposed new library: Jeanne Ivas moved to have the Trustees approval for naming rights for specific rooms and/areas of the proposed new library. The Trustees voted; motion was approved.

Jeanne Ivas moved to have the Trustees approval to allow the NPL Foundation to utilize naming rights as part of a fund-raising strategy for the proposed new library. Actual name for specific rooms/areas are subject to final approval by Board of Library Trustees. Trustees voted; motion was approved.

Jeanne Ivas moved to have the Trustees approval that a room/area, subject to future approval and determination, in the proposed new library be named in honor of Marjorie Pote, whose bequest of \$250,000+ will be used in helping defray the cost of construction. Trustees voted and motion was approved.

Jeanne Ivas moved to have a Trustee work with fundraising arm of foundation in establishing dollar amounts for naming rights for rooms/areas of proposed new library. Trustees having the final approval of assigning dollar value to rooms/areas of the proposed new library. Trustees voted; motion was approved.

Funding Proposed New Library: It was discussed that the foundation group is not strong yet and the need to find people to lead and work. Sarah Summers is contacting some people she knows for fundraising effort. Jean Ivas will contact a few people she knows could help. Trustees were asked to do the same.

The next meeting will be held on Wednesday, August 16 at 7:00 PM.

Meeting adjourned at 8:10 pm. To reconvene at Selectmen's meeting where it was officially announced that the Massachusetts Board of Library Commissioners (MBLC) awarded Norwell a provisional construction grant of \$6,360,764 through the state-funded Massachusetts Public Library Construction Program. Selectmen were provided a copy of letter announcing the award and a copy of the pamphlet with information related to the NPL Proposed Building Project.

Recorded by Victor M Posada