

**Board of Library Trustees
Minutes 5/17/17**

Present: Christine Smith (chair), Jeanne Ivas (vice chair), Monika Brodsky, Victor Posada, Sarah Summers, Kathie Fitzgerald, Judy McConarty (director), Emily Goodwin

Call to Order: Meeting called to order at 7:02 pm

Additions to the Agenda: None.

Approval of Minutes: Minutes from the April meeting accepted as written.

Reports:

Director: Norwell residents approved Library Project Committee Articles 10 and 11 at Annual Town Meeting on May 8. Town Meeting approval of the preliminary schematic design and authorization of the Board of Library Trustees to “apply for, accept, and expend” state construction grant funds completes Norwell’s construction grant application. Grant awards will be announced in July. Judy has sent executed verification of warrant articles (sealed copies from Town Clerk’s office) to the MBLC as proof that the articles passed. Town meeting voters also approved the library’s FY18 operating budget request of \$615,404. This budget meets the Massachusetts Board of Library Commissioners Municipal Appropriation Requirement (MAR), and includes continued funding for Sunday Hours. Sunday hours ended for the season on April 30 and will resume in September. Circulation Assistant Mary Kustka has announced her retirement after 20 years of service at NPL. Her last day will be May 31.

Financial: As of the end of April the remaining balance in personnel services is \$84,495.32. The remaining balance in general expenses is \$37,562.86. Cash drawer receipts through April total \$11,596.69; public printer/copier receipts total \$1,457.50.

Friends: The Friends met on Tuesday, May 16. They are looking for donations of gift cards to add to the gift card raffle basket, which they hope to have on display by June 1. They are planning to sell raffle tickets for the basket at Summerfest on June 17. The annual membership requests have been sent out. Jean Valicenti is resigning from the friends.

Library Project Committee (LPC): The LPC has not met since Town Meeting. There will likely be one more meeting to wrap things up and get minutes and documents in order.

Annual Town Meeting Results: Norwell residents approved the Library Project Committee Articles 10 and 11 at Town Meeting on May 8. Town voters also approved the library’s FY18 operating budget request of \$615,404.

State Aid 2nd Payment: The Massachusetts Board of Library Commissioners sent the second installment of FY17 state aid. The library received a check for \$6,977.08, which brings the FY17 state aid total to \$13,772.43.

Image Release Form Policy Review: Deferred.

Other:

Meeting schedule through December 2017:

July 26, September 20, October 18, November 8, December 13

The next meeting will be on Wednesday, June 21 at 7 PM.

Meeting adjourned at 7:37 pm. Recorded by Emily Goodwin