

**Board of Library Trustees  
Minutes 04/19/17**

**Present:** Christine Smith (chair), Jeanne Ivas (vice chair), Monika Brodsky, Victor Posada, Kathie Fitzgerald, Sarah Summers, Judy McConarty (director), Emily Goodwin

**Call to Order:** Meeting called to order at 7:05 PM.

**Additions to the Agenda:** None.

**Approval of Minutes:** Minutes from the March meeting accepted as written.

**Reports:**

**Director:** Judy reported that March was another busy month at NPL with roughly 6,500 walk-in visits to the library and 5,600 unique visitors to the library's website. NPL circulated over 11,000 items, including both print and digital content. The library held 25 programs and welcomed 575 attendees. Sunday hours will end for the season on April 30. By the end of February, in-person Sunday visits exceeded total visits for the entire previous season. Improvements in the young adult area were recently completed. Low shelving was moved away from the window and rearranged, creating an inviting space for seating with a view of the woods. A new laptop bar with stools was added and a power strip installed for charging laptop and mobile devices. Judy and Nancy attended Library Legislative Day at the State House on March 7.

**Financial:** As of the end of March, the remaining balance in personnel services is \$115,047.96. The remaining balance in general expenses is \$174,229.89. The total for the cash drawer receipts is \$10,619.14 and the total for copier money is \$1,322.50.

**Friends:** The Friends met on Tuesday, April 18. They will be putting together a gift card raffle basket as a fundraiser. Tickets will be available for purchase at the library sometime in late spring/early summer (between mother's day and father's day). Fred-the-Shed grand opening will be held Saturday, May 6 from 10 AM – 2 PM.

**Library Project Committee (LPC):** Massachusetts Board of Library Commissioners (MBLC) reviewing architect Tom Stohman visited NPL on March 9. Jeanne Ivas, Emily Goodwin, and Nancy Perry gave him a tour and answered questions about the proposed design for a new library. At the invitation of the LPC, the Advisory Board met at the library on March 21 to review and vote on the library's building project articles. The Advisory Board voted unanimously to recommend favorable action on both articles. Judy and Jeanne presented library project updates at the April Norwell School Committee meeting and PTO meetings at all 4 Norwell schools.

**Information Sessions:** The library held information sessions at the library on Tuesday, March 28 at 7 PM and Thursday, March 30 at 11 AM. A session was also held at the Norwell Council on Aging on Wednesday, April 5 at 11 AM. An additional session has been scheduled on Saturday, April 29 at 2 PM.

**Town Meeting Articles:** Jeanne will be submitting an editorial article to the *Mariner* on behalf of the Project Committee. This letter will explain the two articles concerning the Norwell Public Library (Articles 10 and 11), and will ask Norwell residents to support these articles at Town Meeting. Jeanne asked for the Trustees to read over and approve the letter. Trustees approved.

**FY18 Budget Requests:**

**Operating:** The FY18 operating budget request of \$615,404 was recommended by town administrator Peter Morin and received the Advisory Board's unanimous recommendation for favorable action at Town Meeting. This budget will meet the MBLC's Municipal Appropriation Requirement (MAR) for certification.

**Capital:** The FY18 capital budget requests submitted by the library were not approved by the Capital Budget Committee.

**Annual Town Meeting May 8, 2017:** Town Meeting will be held Monday, May 8, 2017 at 7:30 PM.

The next meeting will be held on Wednesday, May 17 at 7:00 PM.

Meeting adjourned at 8:08 pm. Recorded by Emily Goodwin