

**Board of Library Trustees
Minutes 1/18/17**

Present: Christine Smith (chair), Jeanne Ivas (vice chair), Monika Brodsky, Kathie Fitzgerald, Judy McConarty (director), Emily Goodwin

Call to Order: Meeting called to order at 7:09 PM.

Additions to the Agenda: None.

Approval of Minutes: Minutes from the December meeting accepted as written with correction to typo.

Reports:

Director: Director's report deferred.

Financial: As of the end of December, the remaining balance in personnel services is \$214,023.81. The remaining balance in general expenses is \$96,878.46. The total for the cash drawer receipts is \$1,016.77, and the total for copier money is \$164.00.

Friends: The Friends' met Tuesday, January 17. During the meeting they reviewed the Library Project Committee's construction grant application. They are also looking for fundraising ideas, members, and volunteers. The winter raffle basket is going on now and will be drawn on February 10.

Library Project Committee (LPC): The grant application is completed. Trustees reviewed the application and Jeanne motioned to approve submitting the completed grant application. Trustees approved. Judy and Jeanne will be dropping off to the MBLC Thursday, January 19. Copies will be kept at the library for the public to peruse. The next steps for the LPC are to start campaigning/marketing the project in order to secure the vote at town meeting.

FY18 Budget Request: FY18 budget request has been submitted.

Circulation Policy Revision: The current circulation policy states, "The Norwell Public Library waives fines on Norwell items for senior citizens upon request. There is no waiver of charges for lost or damaged items." The trustees were requested to approve the following change to the policy wording: "The Norwell Public Library waives fines on Norwell items for senior citizens, aged 65 or above, upon request. There is no waiver of charges for lost or damaged items." Trustees approved this change.

Shelver position update: The shelver position will remain posted until filled.

State of the Town Breakfast and Legislative Breakfast: The State of the Town Breakfast will be held on January 26th at 7 AM at the UCC in Norwell. This is hosted by the Norwell Chamber of Commerce. The Legislative Breakfast will be held February 10 at 7:30 AM at the Turner Free Library in Randolph. Trustees are invited to attend both.

The next meeting will be Wednesday, March 8 at 7 PM.

Meeting adjourned at 8:48 PM. Recorded by Emily Goodwin.