

**Board of Library Trustees
Minutes 8/10/2016**

Present: Jeanne Ivas (vice chair), Monika Brodsky, Victor Posada, Kathie Fitzgerald, Judy McConarty (director), Emily Goodwin

Call to Order: Meeting called to order at 7:05 PM.

Additions to the Agenda: Staff appreciation.

Approval of Minutes: Minutes from the July meeting accepted as written.

Reports:

Director: Judy reported that July was another busy month at NPL, with over 6,400 walk-in visits, over 2,200 unique users visiting the website, and over 10,000 physical items circulated. Database use was up from this time last year, particularly Ancestry Library. Diane and Judy are planning to meet with the COA to discuss collaboration on a genealogical program. The Summer Reading program for children and teens wrapped up on August 6 and August 10 with finale programs for each. July's Library Corner page in the *Norwell Mariner* featured an article on Zinio. The August *Mariner* article will feature Hoopla, the new streaming movie, music, and eBook resource that will launch on September 6. A Bestseller Collection is being added to provide additional copies of titles with many holds. Other libraries with similar collections have reported they are very popular. Judy and Emily are currently working on the ARIS, which is due August 19. The staff welcomed Kristina Gilberti, who was hired as a circulation assistant. The library now has a full complement of staff. Sunday hours will be starting after Labor Day; a new substitute circulation assistant has been hired to work some Sundays.

Financial: As of the end of July, the remaining balance in personnel services is \$377,868.65. The remaining balance in general expenses is \$552,243.90. The total for the cash drawer receipts is \$1,274.20, and the total for copier money is \$185.00.

Friends: There is no Friends' report due to the Friends being on hiatus for July and August.

Library Project Committee/Architect Selection: Jeanne and Steve Ivas presented the wetlands delineation at the Conservation Commission meeting on Tuesday, August 2. The delineations were approved and are good for 3 years. Judy, Jeanne, Stephen Hale, and Rick Pomroy had an informal meeting with MBLC consultant Rosemary Waltos to review current plans. The committee is working with Stephen Hale on nailing down a design for the new library building, landscaping, and parking lot. Judy, Jeanne, and Nancy visited Millis Public Library, which was suggested by Stephen Hale. Though his firm did not design that library, he thought it would be useful to see since it is a similar size, is a recent construction, and is similar to what the Library Project Committee is considering for Norwell.

Staff Appreciation: The Board approved the use of State Aid funds for staff appreciation.

The next meeting will be held in Room 3 at the Norwell Town Hall on Wednesday, September 21 at 7:00 PM

Meeting adjourned at 8:33 pm. Recorded by Emily Goodwin