

**Board of Library Trustees  
Minutes 7/13/2016**

**Present:** Jeanne Ivas (vice chair), Monika Brodsky, Victor Posada, Sarah Summers, Kathie Fitzgerald, Judy McConarty (director), Emily Goodwin

**Call to Order:** Meeting called to order at 7:11 PM.

**Additions to the Agenda:** MBLC funding and revolving fund.

**Approval of Minutes:** Minutes from the June meeting accepted as written.

**Reports:**

**Director:** Judy reported that June has been a very busy month at NPL. The library circulated 10,108 items and served 5,951 walk-in visitors, and many of the e-resources offered through NPL had good usage. Summer reading kicked off on June 27 and will run through August 10. On June 21, Judy, Nancy Perry and Jeanne Ivas met architect Stephen Hale at the Newbury Town Library in Byfield for a tour of the library, which was designed by Hale Associates. Judy and Jeanne showed some photos that they had taken during their visit, and discussed what they learned from talking to staff and patrons. Emily has been training new technical services librarian Pam Achille, who started on June 20. Pam is learning quickly and is proving to be a valuable asset to the library. Judy has continued to work with Barbara Childs to fill the vacant circulation assistant position, which resulted from Pam's promotion. Judy and Emily interviewed candidates on July 5 and hope to have the position filled soon. The Norwell Women's Club is generously sponsoring the full cost of the New England Aquarium pass for the coming year. Member Jill Donelan presented a check to Friends member Jean Valicenti at the library on July 6.

**Financial:** As of the end of June, the remaining balance in personnel services is \$4,468.72. The remaining balance in general expenses is \$2,655.60. The total amount the library will turn back to the town is \$7,124.32. Cash drawer receipts through June total \$1,100.92; public printer/copier receipts total \$182.00. The FY16 total for the cash drawer receipts is \$10,144.33, and the FY16 total for copier money is \$2,115.00.

**Friends:** The Friends' meetings are on hiatus for the summer. There has been a board reorganization: Penny Wilson is now chair of the friends, Helen Flaherty is treasurer, Jean Valicenti is membership chair, and Susannah Wurgler-Muprhy is secretary. Tracy White and Kathie Fitzgerald will be handling the museum passes.

**Library Project Committee/Architect Selection:** A kick-off meeting with architect Stephen Hale was held on July 7. A conceptual design should be completed by early August. Judy and Jeanne are putting together a list of groups who may like to get involved with the Library Project Committee. Information on the library building project can now be found on NPL's website under "About Us." Judy has provided her email address there for the public to email her any comments, questions, or concerns they may have. There is also a suggestion box in the library near the exit for patrons to use. The committee is still investigating if an access road can be created for vehicles during the construction project, and whether or not the library will have to move to a temporary location during construction.

**MBLC Funding:** Jeanne encouraged trustees to email Representative DeCoste and Senator O'Connor about restoring the cuts that were made to the MBLC budget, which effect state aid funding.

**Revolving Fund:** The board revisited the idea of creating a revolving fund with money received for library fines but decided to take no action at this time.

The next meeting will be on Wednesday, August 10 at 7:00 PM

Meeting adjourned at 8:18 pm. Recorded by Emily Goodwin