

**Board of Library Trustees
Minutes 3/16/2016**

Present: Kathryn Mudgett (chair), Christine Smith (vice-chair), Jeanne Ivas, Monika Brodsky, Victor Posada, Judy McConarty (director)

Call to Order: Meeting was called to order at 7:00 pm

Approval of Minutes: Minutes from January and February were accepted as written.

Reports:

Director: Deferred.

Financial: As of the end of February, the remaining balance in personnel services is \$140,633.49. The remaining balance in general expenses is \$64,492.83. A total of \$5,969.75 from fines and \$1,431.00 from the public copier has been turned over to the treasurer's office.

Friends: The membership letter will go out in April. The Friends are planning a volunteer coffee on Saturday, April 2. The Fred-the-Shed Spring Opening will be on May 7. The event will include a book sale and plant sale. NPL librarians Nancy Perry and Diane Rodriguez are planning to have a table in the meeting room from 11:00 to 1:00 for young gardeners to plant a seedling and make a Mother's Day basket.

Library Project Committee: Steve Ivas/Ivas Environmental has finished flagging the wetlands. Gale's estimate for engineering and survey services was high and the committee agreed to put it on hold while other options are considered. The group is working to determine how much funding will be needed to complete the planning and design phase of the project. The Board of Library Trustees has agreed to spend up to \$75,000 from the Marjorie Pote Trust Fund and there will be an article on the town meeting warrant to repurpose \$23,422.08 that was not used by the Library/Town Hall Study Committee. A site visit was held on March 10 for potential Owner's Project Manager (OPM) Request for Services (RFS) bidders.

Softball Fields: The Community Preservation Commission (CPC) approved \$150,000 for an engineering study of proposed softball fields behind the library. The CPC instructed the softball field proponents to approach the Board of Selectmen and Board of Library Trustees for approval prior to Town Meeting. Library Trustees are willing to hear from the softball group but have had no discussion to date. Jeanne will check

Construction Grant Information Session: The information session at the Boyden Library in Foxborough was moved to Friday, March 25. Judy, Jeanne and Ellen Allen have registered to attend.

Budget:

FY17 Operating Budget Request: The Advisory Board voted unanimously to recommend the library budget in the amount of \$608,104, as recommended by Town Administrator Peter Morin. The budget will meet the Massachusetts Board of Library Commissioners' Municipal Appropriation Requirement (MAR).

Capital Budget Requests: The library is scheduled to present its capital budget requests to the Capital Budget Committee on Monday, March 21 at 7:00 pm. Jeanne and Judy will attend.

Trustee Vacancy: Kathryn Mudgett does not plan to run for re-election so there will be an open seat on the Board. A replacement is needed.

The next meeting will be on Wednesday, April 13 at 7:00 pm.

Upcoming meetings dates: May 18, Jun 15

Meeting adjourned at 8:10 pm. Recorded by Judy McConarty