

**Board of Library Trustees**  
**Minutes 8/12/2015**

**Present:** Kathryn Mudgett (Chair), Jeanne Ivas, Victor Posada, Sarah Summers, Monika Brodsky, Rebecca Freer (Director), Judy McConarty (Systems Manager)

**Call to Order:** Meeting was called to order at 7:05 pm

**Approval of Minutes:** Minutes from the June meeting were accepted as amended.

**Reports:** Deferred until September meeting.

**Approval of Circulation Policy:** Trustees reviewed the revised draft of the Circulation Policy and voted to approve the policy as amended.

**New Business:**

**Site for New Library:** Jeanne summarized the work completed by the Library/Town Hall Study Committee to identify possible sites for new/renovated library and/or town hall buildings. Seven sites are being considered for joint and separate projects:

- 64 South Street (site of current Norwell Public Library)
- 345 Main Street (site of current Town Hall)
- 322 Main Street (Sparrell Building)
- 673 Main Street (Cushing Center)
- 711 Main Street (former Hitchcock Store)
- 40 River Street (old Police Station)
- West Street triangle

The LTHSC weighted these sites on technical feasibility. Results are posted on the [norwellforward.org](http://norwellforward.org) website.

Jeanne passed out a list of 13 site selection criteria, which was developed by the LTHSC:

1. technical feasibility
2. facility audit results - underway summer 2015
3. library building program - underway summer 2015
4. total cost of ownership
5. capital improvement plan - proposed for fy16
6. survey results (public opinion)
7. pride in town, property taxes
8. impact on tax rate
9. pathways(public) access
10. efficiency of town administration
11. consequential use
12. economic development
13. early return on investment

Trustees reviewed the list and worked to identify the most important site selection criteria. Kathryn suggested adding grant availability to the list since MBLC construction grant funds would not cover shared portions of a joint project. After some discussion, each Trustee was asked to select the 3 most important criteria. Based on the results, a list of 7 site selection criteria was developed. Sarah suggested that the 7 criteria be ranked in order of importance as follows:

1. technical feasibility - completed by LTHSC spring 2015
2. grant availability and applicability - MBLC
3. Impact on tax rate (cost)
4. facility audit - underway summer 2015
5. library building program - underway summer 2015
6. public access - pedestrian and vehicular
7. survey results (public opinion) - completed spring 2015

Jeanne moved to accept the 7 site selection criteria, as ranked by Sarah. Monika seconded and all voted in favor.

Upcoming meeting dates (all on Wednesdays at 7:00 pm): October 21, November 18, December 16

Meeting adjourned at 8:35 pm. Recorded by Judy McConarty