

**Board of Library Trustees
Minutes 6/17/2015**

Present: Victor Posada (Co-Chair), Sarah Summers (Co-Chair), Jeanne Ivas, Kathryn Mudgett, Christine Smith, Monika Brodsky, Rebecca Freer (Director), Judy McConarty (Systems Manager)

Call to Order: Meeting was called to order at 7:05 pm

Approval of Minutes: Minutes from the May meeting were accepted as written.

Reports:

Director: A grant from the Commission on Disabilities provided funding for the purchase of materials, including a 3-D pen for young adult programs, and audiobooks for adult and children. Walk-in and program attendance as well as unique website users were all up. Children's Librarian, Nancy Perry, has been holding story times outdoors at the Gaffield Park - a popular venue for a favorite activity. She has also been visiting the Norwell schools to promote the upcoming summer reading program, *Every Hero Has a Story*. Adult Services Librarian, Diane Rodriguez, has been doing community outreach at the Rehoboth House, where she has been helping residents learn to use library resources. Part-time custodian, Paul Meehan, resigned from his position at the library after accepting a promotion at his other job. Paul was a valued employee and will be missed. Our new custodian, Tom Fazio, started on June 12.

Financial Report: Approximately \$17,500 in salaries/wages will be turned back due to position vacancies and changes in personnel, with new employees being paid at lower steps. At this point, the balance in general expenses is about \$12,000. It is anticipated that these funds will be expended for the upcoming parking lot repairs, a new library sign and final FY15 invoices.

Friends Report: The Friends met last night. Museum pass renewals are in question due to a decline in memberships and increasing pass costs. Three passes may be discontinued, including the Peabody Essex Museum, the Isabella Gardner Museum and Zoo New England, unless additional funding becomes available. The Friends plan to ask businesses to sponsor passes.

Library/Town Hall-Library Study Committee (LTHSC): The committee plans to meet twice each month going forward. They will meet tomorrow night at 6 pm at Town Hall. Currently, they are working on narrowing down a site for the project. At this point, the two most likely sites for a joint library-town hall project are the Osborne site and the library's current South Street site. The most likely site for a library-only project is the current South Street site. Further details can be found by going to norwellforward.org or the town website. Becky just received a revised draft of the building program from Cheryl Bryan. Jeanne will review and discuss with the LTHSC at their meeting tomorrow night.

Policy Approval :

Guidelines for Tuition Reimbursement: Becky presented a policy draft for board review and discussion. There were some concerns about policy guidelines and implementation, including source and amount of funding as well as the requirements for qualifying courses. Becky will investigate further and report back to the board.

Circulation Policies and Procedures: Becky handed out a revised policy for review/discussion at the next meeting.

New Business:

Site for Library (see Library/Town Hall Study Committee Report above.)

Summerfest: The Summerfest community event was a big success, with several thousand people attending. The Friends raised over \$200 from a raffle basket, a donation jar, tote bag sales and an adopt-a-book fundraiser. Becky volunteered for a shift in the dunk tank, which raised funds for the Cole School playground.

Board Reorganization: Jeanne Ivas nominated Kathryn Mudgett as the new Chair, Chris Smith seconded and all voted in favor. Jeanne nominated Chris as Vice-Chair, Sarah Summers seconded and all voted in favor.

There will be no meeting in July. The next meeting will be at 7:00 pm on Wednesday, August 12, 2015. The following meeting will be at 7:00 pm on Wednesday, September 16, 2015.

Meeting adjourned at 8:25 pm. Recorded by Judy McConarty