

**Board of Library Trustees
Minutes 5/13/2015**

Present: Victor Posada (Co-Chair), Jeanne Ivas, Kathryn Mudgett, Christine Smith, Rebecca Freer (Director), Judy McConarty, Monika Brodsky

Call to Order: Meeting was called to order at 7:05 pm

Approval of Minutes: Minutes from the April meeting were accepted as written.

Reports:

Director: There has been a steady increase in unique users to the website. Overall, activity was good in circulation, new patrons, museum use, program attendance and walk-in visitors. Norwell Reads ended on April 2 and attendance increased 75% from last year, reaching 262 people. Thanks to the Norwell Cultural Council, Scituate Federal Savings Bank, the North and South Rivers Watershed Association and the Friends of the Norwell Public Library for their support.

Jeanne and Becky attended a MBLC Construction Grant-Writing Workshop in preparation for filing a grant application next spring. Consultant, Cheryl Bryan, is working on completing the building program.

If approved at town meeting, the FY26 budget will meet the Municipal Appropriation Requirement(MAR). This means that, for the first time in 7 years, the library may not have to request a waiver for certification.

Financial Report: Overall, expenditures through April are in line with expectations for this point in the fiscal year. There will be a turn-back of salaries and wages funds due to position vacancies and changes in personnel.

There is about \$7,000 left in building maintenance. Becky is contacting Dave Sutton about getting a new library sign and is planning to have the parking lot seal-coated and re-lined. She is also assessing other needed maintenance.

Friends Report: The Friends will meet again next Tuesday. They plan to host a table at the Summerfest event on June 13. There will be a raffle basket, an adopt-a-book fundraiser, tote bags, tattoos and bookmarks. Becky suggested having library welcome packets available.

Town Hall-Library Study Committee (THLCS): The committee will meet again in early June. More people are needed to join the Steering Committee.

Policy Approval : The board unanimously approved the *Lending to Residents of Municipalities with Decertified Libraries* policy.

FY16 Budget : Becky expressed concern that, going forward to FY17, the library's budget could be impacted if the custodian, building maintenance or other line(s) are transferred to the facilities maintenance budget. She also suggested adding a budget line for educational expenses.

New Business: The board reorganization will be decided at the June meeting.

The next meeting will be at 7:00 pm on Wednesday, June 17, 2015.

Meeting adjourned at 8:25 pm. Recorded by Judy McConarty