

**Board of Library Trustees**  
**Minutes 3/18/2015**

**Present:** Victor Posada (Co-Chair), Sarah Summers (Co-Chair), Jeanne Ivas, Kathryn Mudgett, Christine Smith, Rebecca Freer (Director) remotely via speaker-phone, Judy McConarty

**Call to Order:** Meeting was called to order at 7:00 pm

**Approval of Minutes:** Minutes from January and February meetings were accepted as written.

**Reports:**

**Director:** The Director's report was deferred until March. Becky noted that during January and February, the library was closed for 5 full days and closed early twice due to severe snow storms. She also acknowledged staff for the additional work they had to do during her absence.

**Financial Report:** Overall, expenditures through February are in line with expectations for this point in the fiscal year.

**Friends Report:** The Friends Newsletter will go out in mid-April. Penny Wilson has requested input.

**Library/Town Hall Study Committee:**

- A new website, <http://norwellforward.org>, will be launched soon. The purpose of this website is to provide an on-line forum for the sharing of ideas and information about Norwell's future.
- Updates on the progress of the Library - Town Hall Study Committee, including site criteria and evaluation of 7 sites currently being considered for library and/or town hall projects, will be posted on the new website. Information is also available on the town website.
- Based on committee findings so far, the 2 best sites for a combined Library/Town Hall project are 64 South Street and 345 Main Street.
- Surveys are still coming in. The deadline is March 20.
- The study committee will host 2 community forums in April to share information on the committee's progress, including possible sites for library and/or town hall building projects.

**Budget Updates:**

- The Advisory Board voted in favor of the library's FY16 budget of \$600,036, as recommended by Interim Town Administrator Peter Hechenbleikner. Contingent upon approval at town meeting, the library's budget will meet the municipal appropriation requirement (MAR), as determined by the Massachusetts Board of Library Commissioners.
- Becky urged everyone to encourage people to support the library at town meeting.

**Community Forum:**

- The Library Community Forum will be on Wednesday, March 25 from 6:30-8:30 pm. Consultant, Cheryl Bryan, will facilitate the forum. Input from the community will be included in the library building program.
- Cheryl is planning to meet with staff starting at 1:00 pm on March 25 regarding space needs, adjacencies, etc. Becky will contact her about meeting with Trustees at 4:00 pm.

**Other:**

- Chris moved to reappoint Jeanne Ivas as Library Trustee designee to the Library - Town Hall Study Committee for the duration of the committee. Kathryn seconded the motion and all voted in favor.
- The Steering Committee needs more people to get involved.
- Nomination papers need to be taken out for open Library Trustee positions by Thursday, March 26 at 5:00 pm.

The next meeting will be at 7:00 pm on Wednesday, April 8, 2015.

Upcoming meetings:

Wednesday, May 13 at 7:00 pm

Wednesday, June 17 at 7:00 pm

Meeting adjourned at 8:10 pm. Recorded by Judy McConarty