

**Board of Library Trustees**  
**Minutes 1/14/2015**

**Present:** Sarah Summers (co-chair), Jeanne Ivas, Kathryn Mudgett, Christine Smith, Rebecca Freer (Director), Judy McConarty

**Call to Order:** Meeting was called to order at 7:12 pm

**Minutes:** Minutes from the December meeting were accepted as written.

**Reports:**

**Director:**

- The library offered 23 programs for all ages during the month of December.
- The number of unique users of the website continues to grow. Walk-in traffic, notary service and program attendance were also up.
- Patrons are still getting used to the new Enterprise online catalog.
- Furniture for the Children's Area has started to arrive. A ribbon cutting for the new furniture is scheduled on 1/24. Becky has sent out invitations.

**Financial Report:** Expenditures through December are in line with expectations for this point in the fiscal year.

**Friends Report:**

- The lottery tree raffle was a success. The next raffles will be for a Buttonwoods gift certificate and a valentine basket.
- A kick-off fundraising meeting is scheduled on 1/31 at Frank and Tracy White's house.

**Library/Town Hall Study Committee:**

- Several sites are being considered for joint and separate building projects, including the site of the current library, the site of the current town hall and others.
- The committee's next meeting will be on 1/22.

**Budget:**

- The FY16 budget request, which included funding for Sunday hours, has been submitted. Jeanne suggested meeting with Interim Town Administrator, Peter Hechenbleikner, to discuss the library's budget request.
- Capital budget requests were submitted for improvements to the roof and restrooms.

**Policy Review:** Becky handed out copies of the *Decertified Libraries Policy* for the Board to review in preparation for discussion at the February meeting.

**New Business:**

- Becky is preparing the library's annual report, which is due by the end of February.
- Becky and Diane recently visited the Friendship House. Diane will be starting a book discussion group for them soon.

The next meeting will be at 6:30 pm on Wednesday, February 4, 2015.

Meeting adjourned at 8:20 pm. Recorded by Judy McConarty