

Board of Library Trustees
Minutes 12/02/2014

Present: Victor Posada (co-chair), Sarah Summers (co-chair), Kathryn Mudgett, Jeanne Ivas, Rebecca Freer (director), Judy McConarty, Jill O'Loughlin (Friends co-chair)

Call to Order: Meeting was called to order at 1:10 pm by Victor.

Additions to Agenda: Town Hall/Library Study Committee, Library Building Program

Minutes: Minutes from the October and November meetings were accepted as written.

Reports:

Director:

- The library welcomed Diane Rodriguez, the new Adult Services Librarian.
- The number of unique visitors to the website continues to grow. Becky is updating the statistical report and will send it to the Trustees as soon as possible.
- Norwell Public Library was awarded a plaque by *Cell Phones for Soldiers* program founders, Robbie and Brittany Bergquist, in recognition of 10 years of service as a drop-off location for used cell phones.
- Becky, Judy and Frank White visited the Cole School library to see a demonstration of their interactive smart board. The library is considering purchasing this or similar technology for a variety of uses, including children and adult programs, gaming, long distance learning and more. Becky is investigating funding sources.

Friends Report:

- The Friends lottery tree raffle is underway.
- A Norwell Summerfest event is being planned for June 5. The library may want to consider having a table to promote its services to the community.

Financial Report: Expenditures through November are in line with expectations for this point in the fiscal year.

Budget:

The board reviewed the library's FY16 budget request and voted in favor of submitting a request for \$600,360. Additional funding is requested for Sunday hours, more summer Saturdays and some operational expenses. Other increases in payrolls were negligible because cost of living and step raises were partially offset by recent personnel turnover, which resulted in new employees who are at lower pay steps.

Waiver Information:

Becky reviewed the library's waiver status with the board. Norwell has not met the Municipal Appropriation Requirement (MAR) for the library budget, as determined by Massachusetts Board of Library Commissioners (MBLC), since FY2009. Since then, the library has had to apply to the MBLC for a waiver in order to remain certified and be eligible to receive state aid. The library's FY16 budget request would enable the library to be open on Sundays and would meet the projected FY16 MAR.

Town Hall/Library Study Committee/Building Program:

- The Library/Town Hall Study Committee is scheduled to meet on December 9.
- Jeanne advised that the Trustees should request placeholders in the town meeting warrant for articles seeking support for a library only building and a joint library/town hall building.

The next meeting will be at 4:00 pm on Wednesday, January 14, 2014.

Meeting adjourned at 2:30 pm. Recorded by Judy McConarty