

Board of Library Trustees
Minutes 07/16/2014

Present: Jeanne Ivas (Chair), Kathryn Mudgett, Mike Yee, Victor Posada, Chris Smith, Sarah Summers, Rebecca Freer (Director), Judy McConarty

Call to Order: Meeting was called to order at 7:00 pm by Jeanne.

Reorganization: After some discussion, Victor and Sarah were nominated as Co-Chairs and both accepted the nomination. The board unanimously voted in favor.

Minutes: Minutes from the June meeting were accepted as written.

Reports:

Director:

- Attendance has been strong. Staffing is tight due to the Adult/YA Services Librarian being on maternity leave and the unfilled shelver position. Other staff have been covering reference and shelving responsibilities in addition to their regular workload. The Summer Reading Program, *Fizz, Boom, Read* - a science themed program - is underway.

Friends:

- The Friends, currently on summer break, are looking for new members to serve in a variety of capacities. They are planning an event in November. Ken Gloss, from the Brattle Book Shop, will talk about rare and valuable books and will offer free appraisals.

Financial Report:

- The remaining balance in general expenses is \$408.60. Judy will request that these funds are encumbered to pay FY14 Ingram bills. The remaining balance in staff payrolls/longevity is -\$5.74. The FY14 longevity budget did not include Nancy Perry's \$100 longevity increase, which she was owed as of her 10th anniversary on 3/8/14.

Library/Town Hall Study Committee:

- The committee is working on a survey of town hall employees. They will meet again tomorrow night.

Old Business:

Policy Review:

- Deferred until September.

Education Assistance:

- Becky is waiting to hear from Barbara Childs regarding the status of educational assistance benefits, as described in the Personnel Plan.

New Business:

Upcoming meeting dates in 2014 (all at 7:00 pm):

September 10, October 15, November 12, December 10

Meeting adjourned at 7:50 pm. Recorded by Judy McConarty