

**Board of Library Trustees  
Minutes 03/12/2014**

**Present:** Jeanne Ivas (Chair), Kathryn Mudgett, Mike Yee, Christine Smith, Victor Posada, Rebecca Freer (Director), Judy McConarty

**Call to Order:** Meeting was called to order by Jeanne at 7 pm.

**Additions to Agenda:**

- New Business - Church Hillers request

**Minutes:** Minutes from the February meeting were approved as amended by Judy.

**Reports:**

**Director:**

- Numbers for unique website users, museum use, reference inquiries and circulation increased compared to last year.
- Walk-in and program attendance were down, which may be the result of fewer offerings this year. Last year the library presented a 5-week Alzheimer series and opened for a trial period of Sunday hours.
- Barbara Sullivan, NPL's Technical Services Librarian, is retiring in April. Barbara's perceptive knowledge, pleasant manner, willingness to be a team player and her easy going nature will be sorely missed.

**Financial Report:**

- Overall, the remaining balance for expenses is appropriate for this point in the fiscal year. Of note, the balance in the building maintenance line is down to \$352.66. Roughly 25% of the amount budgeted for this line was spent on roof repairs.

**Friends:**

- The Friends continue to discuss fundraising ideas and plan to have a table at the Volunteer Fair. The golf fundraiser under discussion may be moved to the fall. The Boy Scouts raised \$150 toward the Children's Furniture Fund. The next Friends meeting will be on March 18th.

**Old Business:**

**Policy Review:**

- The Policy for the Safety of Children in the Library was given to Trustees to review in preparation for discussion at next month's meeting.

**Retirement of Technical Services Librarian:**

- Due to the retirement of Technical Services Librarian, Barbara Sullivan, the position has been posted. Interviews will be conducted during the week of March 24th.

## **New Business:**

### **Advisory Board Meeting:**

- Becky, Judy, Sarah and Victor attended the Advisory Board meeting on March 6th and presented the library's FY '15 budget.

### **Sunday Hours - Placeholder:**

- The library has a placeholder for an article on the town meeting warrant to change the wording in the Personnel Plan regarding pay for Sunday hours. The Wage and Personnel Board's decision on this issue is due March 14th.

### **Church Hillers' Request:**

- The Church Hillers' group requested use of the library as a drop-off location for a Food Pantry drive on Saturday, March 29th. The request was approved.

### **Seed Saving Library Kick-Off Event:**

- The kick-off event for the seed lending library was a success. Twenty-one people attended. Gardeners will be invited to participate in a harvest swap or donate to the food pantry at the end of the growing season.

### **Library/Town Hall Study Committee Update:**

- The next meeting will be held tomorrow, March 13th, at 6 pm. The committee will be focusing on preparing for the Selectmen's Meeting on March 26th. An article will be needed to request funding to update the library's building program.

The next meeting will be on April 9 at 7:00 pm.

Meeting adjourned at 8 pm. Recorded by Judy McConarty