

**Board of Library Trustees  
Minutes 02/06/2013**

**Present:** Jeanne Ivas (chair), Henry Goldman, Christine Smith, Mike Yee, Becky Freer (director), Judy McConarty

**Call to Order:** Meeting was called to order at 7:00 pm.

**Minutes:** Minutes were deferred to the next meeting.

**Reports:**

**Director:** Becky submitted the December report. New patron registrations, unique website users and walk-in attendance were up compared to last year. Circulation was down for the month, which may be partially due to the library being open 3 fewer days than last year. Becky noted that the cost of purchasing downloadable eBooks and audiobooks is straining the library's materials budget since the library must continue to purchase these titles in existing formats as well. The literary lunches are going well at the middle school. Becky applied for a Community Preservation Committee grant for a microfilm reader to be used for historical research.

**Financial:** January/February reports to be submitted prior to next meeting.

**Friends:** The Friends raised \$170 from their basket raffle and generously donated a camcorder to the library. They are exploring fundraiser ideas.

**Old Business:**

**Budget:** Becky and Judy met with Jim Boudreau and Donna Mangan to discuss the library's FY14 operating budget request. Increases were requested for:

- Materials - to help cover the cost of purchasing titles in digital formats,
- Custodian - to cover seasonal/unscheduled maintenance,
- Circulation sub - to provide for necessary coverage.

**Capital Budget:** Becky has received estimates for the windows, circulation desk and restrooms.

**Sunday Hours:** Becky reported that Sunday hours have been going well, with up to 80 visitors per week and much positive feedback.

**New Business:**

**Warrants:** The board discussed a possible warrant article to establish a revolving fund account for copier/fine money to help pay for copier maintenance and library materials.

**Chamber of Commerce Calendar:** Becky reported that the Norwell Chamber of Commerce has asked the library if it is interested in being included in a Norwell Town

events calendar. The start-up cost would be \$200. Becky suggested that the library participate and the board agreed.

Becky noted that the Volunteer Fair will be held on March 30<sup>th</sup>. Love My Library interviews will be broadcast, beginning in February on WATD 95.9 radio station. *Zinio*, a digital platform for downloading magazines, is now available to OCLN patrons.

Henry reminded everyone that the deadline for candidates to pull nomination papers to run for library trustee is March 23<sup>rd</sup>.

The meeting was adjourned at 7:50 pm. Recorded by Judy McConarty